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OFFICE OF THE CHIEF

November 21, 2011

Dear: Chief Jose Lopez Sr.

Thank you for your commitment to assist the Charlotte-Mecklenburg Police Department during the 2012 Democratic National Convention (DNC). I appreciate your willingness to support this National Special Security Event (NSSE). It is an incredible opportunity for all who will be involved.

As you know, the Democratic National Convention will be in Charlotte from September 3-6, 2012. Law enforcement personnel from dozens of local, state and federal agencies will work together to implement the extraordinary security measures required for this event.

As we finalize our training plan, my staff will be touch regarding training that will be provided to your officers in preparation for the convention. In the meantime, I ask that you send us a list of names and some preliminary information about the officers you intend to send. I have included a form for you to use. The form is also available online at www.cmpd.org. Click "Officer Roster" under E-policing Resources and use the password QC2012DNC.

While we are in the final stage of developing inter-jurisdictional and financial agreements, it's important for us to develop our roster of participating officers. We must complete this roster early and limit substitutions because we are required to credential all officers, to develop a mutual aid agreement with your jurisdiction and to provide training and in some cases, equipment and/or uniforms for these personnel. Please remember that by committing officers to this event, you are agreeing that they will:

- Be in Charlotte Saturday September 1, 2012 through Friday September 7, 2012.
- Work 12 hour shifts on each day of their deployment.
- Bring department uniforms to include hat, raincoat, flashlight, traffic vest, etc...
- Attend authorized training and/or orientation session(s) in Charlotte or other regional locations prior to the convention, depending upon assignment.
- Adhere to all policies and procedures of the Charlotte-Mecklenburg Police Department and North Carolina law during this event.

Please email your roster to Melissa Treadaway at mtreadaway@cmpd.org by Nov. 15. She can also assist you with any questions you may have and can be contacted by email or at 704-336-2757.

Again, I want to say thank you for agreeing to send your officers to Charlotte to assist us with the Democratic National Convention.

Sincerely,

Chief Rodney D. Monroe

Building Partnerships To Prevent The Next Crime.*Police Department • 601 East Trade Street • Charlotte, N.C. 28202-2940*